

# Application Instructions for Director Positions

1. You must type this application.
2. Attach your resume to your completed application. Put both in a large, manila envelope. On the front of the envelope, write ONLY the title of the position for which you are screening.
3. If you are applying for more than one position, you need to fill out separate applications for each.
4. Turn the envelope into the Faculty Advisor mailbox. A Management Council member will call you to schedule a screening time.

**Date of Application:** \_\_\_\_\_ **Position Applied For:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Local or Cell Phone Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**E-mail**

**Address:** \_\_\_\_\_

**UID #:** \_\_\_\_\_ **Major:** \_\_\_\_\_ **Minor:** \_\_\_\_\_

**Years in School:** \_\_\_\_\_ **Expected Graduation Date:** \_\_\_\_\_

**Current Cumulative GPA:** \_\_\_\_\_ **Semesters at WZND:** \_\_\_\_\_

**Referral Source:** \_\_\_ **WZND Faculty Advisor** \_\_\_ **WZND GM** \_\_\_ **WZND Director/Assistant**  
\_\_\_ **Posted Information** \_\_\_ **Other:** \_\_\_\_\_

Please list Previous Experience at WZND: (include dates, position, & the director you worked under)

Relevant Courses Taken:

Special Skills and Qualifications (Summarize special skills & qualifications that will assist you in this position.):

Give the name and phone number of 3 references who are not related to YOU.

- 1.
- 2.
- 3.

**Please submit a current resume with this application. -**

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in dismissal. I understand, also, that I am required to abide by all rules and regulations of WZND.

**Signature of Applicant** \_\_\_\_\_ **Date:** \_\_\_\_\_